

Family Member Invitation Request for Form

International Student and Scholars Programs

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Family Member Letter of Invitation – B-2 Visa

To request a letter of invitation for family member(s) to visit you in the U.S., please read both sides of this form carefully and follow the directions. When the ISSP has all required documentation and information, your request will be ready in five working days. The ISSP Office supports Emory student and scholar requests to have families visit them in the U.S. As Designated School Officials, we will provide you with a letter of invitation that may be presented to the consular official when your relatives apply for the B-2 visitor's visa. Please be advised that the decision to issue or deny visas is made solely by the consular office.

Applying for a Visa

Application for a nonimmigrant visa usually requires a personal appearance before a consular officer. The consular officer has the discretion to require whatever evidence is necessary to demonstrate that the applicant for a nonimmigrant visa is eligible for such a visa. In addition to the Application for Nonimmigrant Visa (OF-156), other required documentation may include: evidence of financial support, photographs, required fee, etc. Further, "an applicant for a nonimmigrant visa shall be presumed an immigrant until the consular office is satisfied that the applicant is entitled to a nonimmigrant status..." {federal regulation 22 CFR 41.11}. The applicant may attempt to convince the consular officer that there is both need and reason to return to the home country by providing evidence of a job offer or a job to return to, proving ownership of property or explaining family ties and responsibilities. **It is the responsibility of the applicant to supply the required evidence.**

Financial Support

To sufficiently support your family members' visit, financial support will need to be documented either by you or your family member. You or your family member will need to provide financial information (\$700 per month for each month of stay). This can be in the form of a letter from your financial institution (on bank letterhead) or a statement showing finances, and the following:

1. Date the account was opened
2. Record of Deposits
3. Credit relationship with the bank
4. If you are an H-1B, you may provide a current letter showing salary in lieu of bank information.

If someone other than yourself will provide the financial documentation, that person will need to provide a letter of support stating that these funds will be used to support his/ her stay while visiting you.

Instructions: Please complete this form with all required information. Please type or write clearly. An incomplete form will delay the processing of this application. The Invitation Letter will be issued within **five** working days once the above information is received.

Student/Scholar Information

Family Name _____ Given Name _____
Check One: F-1 J-1 Expiration Date on I-20/DS-2019 _____(mm/dd/yy)
EMPLID (Emory ID Number) _____ (Expiration date on I-20, DS-2019 or H-1B approval notice)
Job Title/ Level in School _____
Current Address _____
City/State/Zip _____ Emory E-mail _____
Daytime: _____ Alternate Phone: _____

Family's Information

Will your family members travel to the U.S. with you or separately? _____
Approximately how long do your relative(s) plan to visit the U.S.? _____
When will they apply for the visa? _____
At what Embassy or Consulate will they apply for a visa? _____(City, Country)
Is there any other information we should know about this application? _____

1. Visitor's Family Name _____ Given Name: _____
Date of Birth _____ mm/dd/yy Gender: Male Female
City and Country of Birth _____ Relationship to you _____
Permanent Address _____

2. Visitor's Family Name _____ Given Name: _____
Date of Birth _____ mm/dd/yy Gender: Male Female
City and Country of Birth _____ Relationship to you _____
Permanent Address _____

3. Visitor's Family Name _____ Given Name: _____
Date of Birth _____ mm/dd/yy Gender: Male Female
City and Country of Birth _____ Relationship to you _____
Permanent Address _____